



Anoka County Minnesota Kennel Club

Board Meeting Minutes

February 5, 2020

- Attendance:** Board members: Jim Billman, Kathy Billman, Sandy Reitsma, Carolyn Kraskey, Lisa Dankert, Lynda Lee Peterson, and Keith Shank
- President Report:** Meeting called to order at 7:09 p.m. by President, Jim Billman.
- Secretary Report:** Sandy motioned to approve December Board Minutes, Lynda seconded, motion approved.
- Treasurer Report:** \$74,704.74 in savings, \$13,116.16 in checking with total assets of \$87,822.90. Kathy motioned to approve treasurer report, Sandy seconded, motion approved.
- Open Business:**
- Cluster Update:** Still waiting for draft from Onofrio, have caterer, have tents, may have to go elsewhere for golf carts, developing map of fairground for RV spots to accommodate rigs better, added weight pull, added pee wee conformation. ACMKC is organizing benefit, Take The Lead is organizing associated raffle and will have booth for Thursday and Friday.
- Executive Session:** Kathy motioned to go into executive session, Keith seconded, motion passed. Session entered 7:25 pm. Carolyn motioned to end executive session, Kathy seconded, motion approved. Executive session closed 7:34 pm.
- Insurance:**
- Sportsmen has riders added for solstice, agility, obedience, with possibility to add events such as highway clean-up and July picnic. Jim will follow up with Sportsmen to see if on Umbrella Policy is available and more economical. Philadelphia (participants insurance) may cover holes. Kathy motioned to table until we have more information, Carolyn seconded, motion approved.
- Director and officer policy: Policy presented needs additional rider for discipline. Jim will inquire about that rider. Kathy motioned to table until we have more information, Lisa seconded, motion approved.
- Fiduciary (bonding): Discussed several policies submitted. Sandy motioned to move forward on Travelers crime policy verifying that it included covering multiple individuals (positions), Lynda second, motion approved.
- Related security suggestion to bring in outside CPA periodically for audit.
- Increasing Membership Attendance:** Sandy presented draft. Send comments to Sandy by the 15th. Sandy will compile by end of month. Sandy moves that upon final review of the proposed content of the survey monkey that we move forward with sending to the membership, Kathy seconds, motions passed.

Thank you for working dogs: Sandy will send Kathy names and information to create certificates.

Computer Practices in Standing Rules: Lisa will resend only the draft Computer Practices portion board, collect comments from board members and take comments back to committee.

Email activation: Board discussed creating addition email addresses for show chairs, member chair and webmaster. Lisa will connect with Barb about recovery email and notify appropriate people.

Removing inactive people from TCF Banker: Accomplished. Currently Jim and Carolyn are only signers on bank.

Treasurer Accountability Verification: TCF requires that only signatures on account can access it for this account type, therefor President (Jim) will get log in information, log in monthly and verify account balances.

New Business:

3rd check signer: The board determined that a 3rd signer is not necessary at this time.

Scholarship Committee: Gloria volunteered to chair since Randy stepped down. We need another volunteer to join the committee with Gloria and Lynda. Will add as agenda item.

Donation Committee: Keith volunteered to chair since Randy stepped down. Committee is Keith, Karen, Sarah.

Set dues for associate member: Discussed dues amount for associate membership. Sandy motioned \$10 for single and \$12 for family associate membership, Carolyn seconded, motion approved. Lynda will include cover letter explaining associate membership and encouraging use. She will also explore using Office Max, Office Depot, or Kinko's since she doesn't have a working printer.

Banquet committee: Need to create committee to plan banquet. Add to monthly meeting agenda.

Board meeting schedule: Discussed changing meetings to 2nd Wednesday of month at 6:30 to ensure adequate time to complete all agenda items. The August meeting will be determined later.

AKC Constitution a & Bylaws: Constitution & Bylaws were sent to AKC for approval. They were sent back for modifications. Once complete, they will be sent back to AKC for preapproval before sending to membership.

Updating standing rules: Sandy motioned to table standing rules at this time, Kathy seconded, motion approved. Topics to update are adding agility, adding wordage for sunshine for death of member, committee chair criteria, general update.

Agility Trail Recommendation to distribute proceeds: Board talked about modifications to proposal. Kathy will bring changes back to the committee.

Adjourn: Sandy moved to adjourn the meeting, Kathy seconded, motion approved. Meeting adjourned at 9:49 pm.

Board budget meeting 6:00 on the 19th. Send notice to membership with general meeting notice.

